



Procedures

The opportunity for shareholders to have the right to propose additional agenda for Annual General Meeting and to nominate candidate for director position of year 2019 in advance.

1. Right for shareholders equally policy

Business Online Public Company Limited (BOL) has policy to ensure the equal right to all shareholders; especially, the minority shareholders are entitled to propose additional agenda for Annual General Meeting and to nominate candidate for director position of year 2019 in advance. These procedures are to give the opportunity for shareholders, in addition to the right for shareholders under The Articles of Association of company and according to the relevant laws.

2. Objectives

2.1. To adhere to the best practice of the good corporate governance;

2.1.1. To give an opportunity and comfort to the minority shareholders propose issues to agenda in advance prior to Annual General Meeting date

2.1.2. To give an opportunity and channel for the minority shareholders to nominate candidate who is qualified to be director.

3. Procedures

3.1. Criteria for proposal

3.1.1. Qualifications of shareholders who have the right to propose an issue on the Annual General Meeting agenda or nominate candidate for director position as following:

3.1.1.1. Must have at least 0.10% of the company's paid-up shares

3.1.1.2. Shareholders are either a single or several shareholders combined and has continuous holding period until the agenda proposal date of at least 12 months. Shareholders must also provide evidence of the shareholding; certificate of Securities or Thailand Securities Depository Co., Ltd. or Stock Exchange of Thailand (SET) or other documents that show the securities holding including copy of shareholder's identification card.

3.1.1.3. To acknowledge what is the objective of agenda for consideration or approval.

3.1.1.4. Detail of issue must be explained facts, reasons and issues to consider.

3.1.1.5. The name, address and telephone number for the convenience contact of shareholders

3.2. In case of nomination for director appointment, should have at least information :-

3.2.1. Background or information of nominate candidate for director appointment.

3.2.1.1. Basic Information; The name, age, work experience, education background, company shareholding and picture, etc.

3.2.1.2. Position in competing business or companies whose business is related to the business of the company significantly. (if any)

3.2.1.3. Letter of consent of nominate candidate who proposed to director appointment.

3.2.2. Qualifications of nominate candidate to be a director.

3.2.2.1. Highly qualified and possess none of the characteristics prohibited under the Public Company Limited.

- 3.2.2.2. Knowledgeable, capable and possess a variety of skills and working experiences that are beneficial for the Company
- 3.2.2.3. Leadership and have ability to control the management of executive committee effectively.
- 3.2.2.4. Having and interest in the Company's business with dedication of time to perform the duty.
- 3.2.2.5. Not being a political official, director or official of a political party.

4. The channel to propose issues:

Send the original and all related document to company's address as followed:

Company Secretary
 Business Online Public Company Limited
 900/8-10 SVOA Tower 12 Fl., Rama III Rd.,
 Bangpongpang Yannawa, Bangkok 10120

5. Period of giving an opportunity to propose issue 1-31 December 2018 (On the day of postmark is important)

6. Form

- 6.1. 2019 Ordinary Shareholders Meeting Agenda Propose Form
 In case that propose issue to be the agenda in shareholder meeting
- 6.2. 2019 Ordinary Shareholder Meeting Director Candidate Proposal Form
 In case that propose nominate candidate for director

7. The proposal that will not be placed on the agenda

- 7.1. The proposal that violates to the law, rules, regulations of government agencies or other governing agencies or and not complied with to objective, the article of association, the shareholders' resolution, the good corporate governance of the company.
- 7.2. The proposal that is beneficial for specific person or group.
- 7.3. The proposal that is the power and authority of the company unless it caused the significant effect on the shareholder in general.
- 7.4. The proposal that the company has already operated.
- 7.5. The proposal that is beyond the control of the company.
- 7.6. The proposal that the shareholders already proposed in shareholders' meeting within the past 12 months and were supported by less than 10% of total voting shares, provided that the facts of said matter have not yet changed significantly.
- 7.7. The proposal that the information shareholders provided is incomplete or incorrect.
- 7.8. The proposal that the shareholders who do not fulfill criteria, do not provide adequate documents, or does not propose the agenda during the proposal period.
- 7.9. The audit committee will consider the proposal before proposing to the board of director.

8. The proposal that will be placed on the additional agenda

- 8.1. The proposal that directors consider the appropriate to place on agenda of shareholder meeting that will be informed in letter of invitation. The director will give opinion on the agenda that an issue is proposed by shareholders.
- 8.2. For any issues that are not approved by Board of Director, the company will inform shareholders to acknowledge and explain the reason on website of the company. Also inform this disclosure through the channel of the Stock Exchange of Thailand (SET) and inform once on the date of meeting.



**2019 Ordinary Shareholders Meeting Agenda Propose Form
Business Online Public Company Limited**

Subject: Proposed an agenda for AGM 2019

ATTN: Mr. Chaiyaporn Kiatnuntavimon
Company Secretary

Information of shareholders who propose an agenda for AGM 2019

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zip code _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Number of shareholders _____ Number of shareholding _____ shares
(Including shareholders who together proposed as the attach document. – if any)

The detail of proposed agenda To consider and approve To acknowledge other

Objectives / Reasons (Please attach document)

I, (Mr./Mrs./Miss) _____, certify that the information provided above is completely fulfilled and true, and the evidence of share held and other supporting documents submitted herewith are authentic.

Signature _____ Shareholder
(_____)
Date _____ / _____ / _____

Return the completed form within December 28, 2018 as the detail followed;
(Company Secretary) Business Online Public Company Limited 900/8-10 SVOA Tower 12 Fl.,
Rama III Road, Bangpongpan, Yannawa, Bangkok 10120

Attachment – Information of shareholders to propose the agenda for AGM 2019 (continued)

(The shareholder must enclose the evidence of shareholding and copy of shareholder's identification card/passport)

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Signature _____ Shareholder

(_____)

Date _____ / _____ / _____

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Signature _____ Shareholder

(_____)

Date _____ / _____ / _____

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Signature _____ Shareholder

(_____)

Date _____ / _____ / _____

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Signature _____ Shareholder

(_____)

Date _____ / _____ / _____



**2019 Ordinary Shareholder Meeting Director Candidate Proposal Form
Business Online Public Company Limited**

Subject: Director Candidate Proposal

ATTN: Mr. Chaiyaporn Kiatnuntavimon
Company Secretary

Information of shareholders who propose nominated candidate for director

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax no. _____ Mobile No. _____ E-mail _____

Number of shareholders _____ Number of shareholding _____ shares
(Including shareholders who together proposed as the attach document. – if any)

(1) I would like to nominate (Mr./Mrs./Miss) _____
Age _____ Occupation _____ as a qualified candidate who possesses all
qualifications as stated in criteria of director to be appointed as the company's director. Such people has made
his/her consent and certifies that all documents submitted herewith, personal profile, resume and other
supporting documents as such, are true and authentic. (The additional details in attached document)

Signature _____ Shareholder

(_____)

Date _____ / _____ / _____

Return the completed form within December 28, 2018 as the detail followed;
(Company Secretary) Business Online Public Company Limited 900/8-10 SVOA Tower 12 Fl.,
Rama III Road, Bangpongpan, Yannawa, Bangkok 10120

Attachment – Information of shareholders to propose nominated candidate for director (continued)

(The shareholder must enclose the evidence of shareholding and copy of shareholder's identification card/passport)

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Signature _____ Shareholder

(_____)

Date ____/____/____

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Signature _____ Shareholder

(_____)

Date ____/____/____

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Signature _____ Shareholder

(_____)

Date ____/____/____

Name Mr./Mrs./Miss _____

ID No. / Passport No. _____ being the shareholder of BOL

Address:

House No. _____ Building _____ Street _____ Soi _____

Sub-district _____ District _____ Province _____ Zipcode _____

Telephone No. _____ Fax No. _____ Mobile No. _____ E-mail _____

Signature _____ Shareholder

(_____)

Date ____/____/____

Information of nominated candidate for director

1. Name (Mr./Mrs./Miss) _____ Nationality _____
 Date of birth _____ Age _____

2. Address
 House No. _____ Building _____ Street _____ Soi _____
 Sub-district _____ District _____ Province _____
 Zip code _____ Telephone No. _____ Fax No. _____
 Mobile No. _____ E-mail _____

3. Number of shareholding (if any) _____ shares (The Shareholder must enclose the evidence of shareholding)

4. The position of director for consideration and appointment
 Director Independent Director Audit Committee

5. Current Occupation _____
 Workplace _____

6. Educational Background

Year	Educational Background	Educational Institution

7. Work Experience

Year	Position	Organization

8. Marital Status Single Married Others _____
 Name of spouse (Mr./Mrs./Miss) _____ Age _____

Number of shareholding (if any) _____ shares

Name of child _____ Age _____ Number of shareholding _____ shares
 Name of child _____ Age _____ Number of shareholding _____ shares
 Name of child _____ Age _____ Number of shareholding _____ shares

9. Being stakeholder directly or indirectly with the company, subsidiaries, affiliate and related companies of Business Online Public Company Limited (In case of directly or indirectly, please specify the activities and interest including the amount of money)

Yes (Specify details)

 No

10. Shareholding or being director of s subsidiaries, affiliate and related companies of Business Online Public Company Limited (In case of shareholding, please specify company's name, amount of shares by percentage of registered capital and also the status of the company such subsidiaries, affiliate or related companies)

Yes (Specify details)

No

11. Shareholding or participate as the partner in partnership or being director of company that operates the same type of business and also being competition with Business Online Public Company Limited (Please specify name of partnership/ company/ amount of shares by percentage of registered capital and type of business)

Yes (Specify details) _____

No

12. Being related person or close relative with executive committee, director, or the major shareholder of Business Online Public Company Limited (Please clearly specify name) whom you are related

Yes (Specify details) _____

No

I, (Mr./Mrs./Miss) _____ the nominated candidate for consideration and appointment to be director. I, certify that the information provided above is complete and true, and the supporting documents submitted herewith are authentic.

Signature _____ who has been nominated
(_____)

Date _____/_____/_____